



Parent Handbook

**Dear Parents,**

We are thrilled to introduce our newest endeavor: CKids After School Club!

Our aim is to provide your children with more than just a place to spend their afternoons – we want to create an enriching, safe, and memorable Jewish experience for them.

At CKids After School, we recognize that each child is unique, and our program reflects this by focusing on individualized care. Our dedicated staff is eager to build meaningful connections with your child and provide them with opportunities for social, emotional, and cultural growth.

What sets our program apart is our commitment to infusing everyday activities with elements of Jewish identity. Through engaging projects, arts and crafts, songs, and stories, we aim to make Judaism come alive in a fun and interactive way.

Safety is our top priority, and every decision is made with this in mind. We've carefully designed our procedures and policies to ensure the well-being of every child in our care.

Please review our handbook to familiarize yourself with our program details. Should you have any questions, suggestions or concerns, please don't hesitate to reach out to us.

We're excited to embark on this journey with your family, and we look forward to creating lasting memories with your child at the CKids After School Club!

Sincerely,
Chanie Bukiet
CKIDS After School Director



OUR STAFF

The CKids After School Program strives to hire a highly qualified, well-trained staff to conduct the After School Program. The staff is composed primarily of college students, recent graduates, and school teachers. The staff members are innovative and creative individuals who love working with children. All staff undergo thorough safety vetting and the teachers have received in-depth training in Jewish studies and are well-suited for creating a warm and engaging environment for children. Staff ratio is 12:1.

SAFETY & SECURITY

At CKids After School, your child's safety is our first priority. Our campus will be enclosed with a fence and the doors to the building will remain locked with limited access. Attendance will be taken and every child will be accounted for. Please contact us in advance if you anticipate your child being late. Children will be under the staffs' supervision at all times.

Our staff are briefed by our security team here at Chabad, whom are in constant contact with us as well as the local police department to be aware of the latest necessary security measures and updates. Our staff are also CPR and first aid trained.

GENERAL ITINERARY

CKids After School aims to ensure every child receives a Jewish education in a meaningful and engaging way. The schedule is packed with fun games, group activities, and learning. We offer different electives per session. Electives may include woodworking, baking, art, music, cake decorating, mad science, STEAM, and much more.

CKids After School is catered towards children ages 5-10 years old.

WEEKLY SCHEDULE - SAMPLE

Space	Time	Monday	Tuesday	Wednesday	Thursday
Main Room	3:20 - 3:35	Students Arrive	Students Arrive	Students Arrive	Students Arrive
Classroom	3:35 - 3:50	Davening	Davening	Davening	Davening
Classroom	3:50 - 4:30	Centers and Homework	Centers and Homework	Centers and Homework	Centers and Homework
Main Room	4:30 - 4:40	Kosher Snack Break	Kosher Snack Break	Kosher Snack Break	Kosher Snack Break
Main Room	4:40 - 5:25	Conversational Hebrew	Kosher in the Kitchen	JEWQ	Sports
Main Room	5:25 - 5:30	Dismissal	Dismissal	Dismissal	Dismissal

WEEKLY MENU - SAMPLE

	Monday	Tuesday	Wednesday	Thursday
Snack	Chummus Pretzels Baby Carrots	Apples Rice Cakes	Cookies Milk	Crackers Guacamole Cucumbers

CKids After School runs for two hours a day and four days a week (Mon.-Thur.) beginning approximately 15 minutes after public school dismissal.



TUITION

We offer flexible payment options, allowing parents to choose between paying for each 6-week segment or opting for the convenience of annual payment. Additionally, parents have the flexibility to choose between enrolling their child for 2 days a week or 4 days a week, accommodating varying schedules and preferences.

Tuition rates for the 2025-2026 year are as follows:

Full Year, 4 days a week	\$1500 - \$3750*
Full Year, 2 days a week	\$750 - \$1825*
1 Session, 4 days a week	\$300 - \$750*
1 Session, 2 days a week	\$150 - \$375*

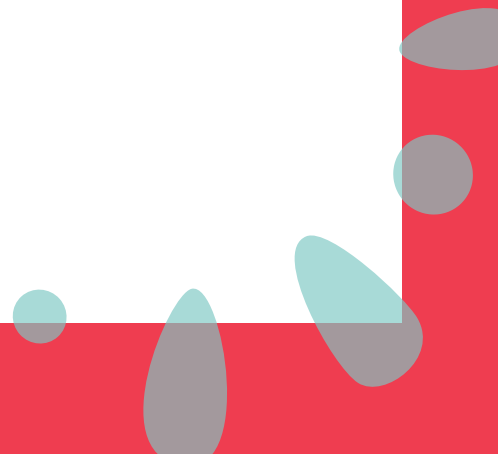
CHS students receive 10% tuition discount.

- **Reflects After School Plus Pricing - Transportation Option**

Parents who wish to withdraw their child from the program are required to provide a one-week notice in writing to the Afterschool Services Coordinator at chanie@chabadofbradenton.com

INSUFFICIENT FUNDS

A \$25 fee will be charged for any payment that is returned unpaid by your bank or credit/debit card company for any reason. This fee will be added to the balance due.



TRANSPORTATION AND PICKUP

Earliest Drop off is at 3:30 pm.

Children must be signed out by a parent or authorized person before 5:30 PM. Anyone picking up a child must be listed on the school enrollment form. Written authorization is required if someone not listed will pick up your child.

For safety, first-time pickups must show photo ID. Remind all authorized individuals to bring ID.

Parents must pick up children no later than 5:35 PM.

AFTER-SCHOOL PLUS TRANSPORTATION OPTION

We are excited to offer our After-School PLUS program this year, which includes supervised pickup and transportation from Robert E. Willis Elementary School and Gilbert W. McNeal Elementary School directly to our program. This convenient option allows your child to transition seamlessly from school to our engaging after-school experience. The transportation add-on is available for an additional \$75 per week, or \$450 for the full 6-week session. Space is limited and will be offered on a first-come, first-served basis.

POLICIES

LOST & FOUND

Please label your child's belongings, as items like shirts and backpacks can be hard to identify without a name. Lost & Found items are kept in the office—contact us for assistance in locating specific items.

WHAT NOT TO BRING TO CKIDS AFTER SCHOOL

Please do not allow your child to bring personal belongings to the program, including the following.

1. Cell Phones & Electronics

Cell phones and electronic devices are not allowed during CKids After School. Please don't send your child with a phone, as it distracts from group activities. If your child needs access to a phone, contact us in advance to discuss options.

2. Toys and Valuables

CKids After School cannot take responsibility for toys, jewelry, sports equipment, or other valuables that are lost or broken during our hours.

3. Dangerous Items

Dangerous items, including (but not limited to) glass, sharp or hazardous objects, are not permitted on campus and will be confiscated without financial reimbursement.

BEHAVIOR POLICY

At CKids Afterschool, we strive to create a positive environment for children's growth and development. Our approach is guided by four core principles:

- Belonging: Fostering authentic relationships and connections.
- Well-being: Supporting healthy development and self-awareness.
- Engagement: Encouraging active, creative exploration and play.
- Expression: Promoting communication and self-expression.

Collaboration among children, families, staff, and the community is essential for achieving positive outcomes.

POLICIES

CODE OF CONDUCT

Students are expected to follow our code of conduct. Major infractions, including the following, may lead to written notification to parents, suspension, or removal from the program:

- Abusive, threatening, or inappropriate language.
- Harassment, including physical or verbal aggression.
- Possession of illegal substances, tobacco, alcohol, or weapons.
- Property damage, theft, bullying, or inappropriate touching.
- Running away, leaving designated areas without permission, chronic defiance, or disruptive behavior.

CKids Afterschool reserves the right to suspend or terminate enrollment based on the severity of the offense, with no refunds provided.

BEHAVIOR CONDUCT

To support a positive culture, we align with school policies and use a consistent, age-appropriate approach to teach acceptable behavior and self-control. If a child is not displaying proper behavior, the following approach will be taken:

1. Re-direct to another activity.
2. Verbal warning.
3. Behavior Report Form issued for parent signature.
4. Suspension (1+ days, based on severity).
5. After three infractions: parent conference and potential removal from the program.



POLICIES

ILLNESS/INCIDENT/ACCIDENT

Children who miss school due to illness should not attend CKids Afterschool. If a child becomes sick during the program, parents will be called to pick them up immediately for symptoms such as a fever of 100°F or higher, contagious diseases, diarrhea, or vomiting.

In emergencies, parents are contacted immediately, and serious cases may require transport to a hospital by emergency vehicle. Parents will be informed if a communicable disease, such as lice, strep throat, or ringworm, is introduced into the program. Proof of treatment or a doctor's approval may be required for a child to return.

Safety is our top priority. Parents will receive a written report for any incidents. Serious incidents requiring medical attention will also be reported to the appropriate licensing or government agency.

EMERGENCY PLANS

After-School Care will follow the same fire, severe weather, evacuation, relocation, and lock down procedure as outlined for the state of Florida.

THANK YOU!

Thank you for entrusting the care of your children to us. We hope they have an enjoyable time at CKids Afterschool. If you have any questions or concerns, please do not hesitate to contact the Afterschool Services Coordinator, at: chanie@chabadofbradenton.com

Please read, sign and return this page upon enrolling in the CKids Afterschool program. One form per student, prior to the first day of attendance, is required. We look forward to greeting your child and creating memorable moments with him/her.

X _____
Mother/Guardian signature

Date: _____

X _____
Father/Guardian signature

Date: _____



